

City of Suwanee
330 Town Center Avenue
Suwanee, GA 30024
770-945-8996 (phone)
770-945-2792 (fax)

BUILDING PERMIT APPLICATION

PERMIT DATE _____

PERMIT NUMBER _____

As the owner of record or the authorized agent of the owner of record, I hereby apply for a permit to erect/alter and use the structure(s) as described herein and/or shown on accompanying plan and specifications. If a plat plan is required, said structure(s) is to be located as shown on the plot plan. If the permit is granted, I agree to construct same according to the laws and ordinances of the City of Suwanee and to conform to all laws and ordinances regulating same.

_____ I am also making an application for a **Certificate of Occupancy** for the use described below. I understand that the structure authorized by the permit shall not be occupied until all inspections have been made and the Certificate of Occupancy has been approved by the Fire Department and Environmental Health (if applicable) and issued by the City of Suwanee.

Address of Project: _____ Value of Construction: \$ _____

Describe Project: _____

LAND OWNER OF RECORD

Name _____ Phone _____

Address _____ City: _____ State _____ Zip _____

BUILDING CONTRACTOR

Contractor _____ 24 hr Phone Number _____

Address _____ City _____ State _____ Zip _____

CONSTRUCTION INFORMATION

Use: _____ Zoning _____

Subdivision/Business Park: _____ Suite: _____ Lot #: _____

Width of Lot: _____ # of Stories: _____ Exterior _____ Depth of Lot: _____

of Rooms: _____ Heated Floor Area (sq ft): _____ Width of Bldg: _____

of Bathrooms: _____ Basement (sq ft): _____ Finished Basement: Yes _____ No _____

Setbacks from property lines: Left: _____ Right: _____ Front: _____ Rear: _____

Note: Complete plans must be furnished on other than single-family detached residential housing. Construction must be started no later than six (6) month from issuance and required inspections must be made during the six (6) month or this permit will expire. Erosion control must be installed prior to the commencement of construction and be maintained throughout project until all land is stabilized.

POWER COMPANY: _____ District: 7 Land Lot #: _____ Parcel #: _____

For Apartments: Number of Buildings: _____ Number of Units: _____

SIGNATURES

Applicant's Signature: _____ Print Name: _____

Georgia, Gwinnett County

Personally appeared the above name applicant, who on oath says that (he) (she) is the owner of record or represents the owner of record of the subject property, and that all the above statements are true to the best of (his) (her) knowledge.

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Signature _____

(Notary Seal)

Staff Review/Approval:

Date: _____ Signature _____

Architectural Approval Date _____

Signature: _____

Cost of Permit and Inspection Fee \$ _____

Review Fee \$ _____

Certificate of Occupancy \$ _____

TOTAL BUILDING FEE DUE \$ _____