

City of Suwanee  
330 Town Center Avenue  
Suwanee, GA 30024  
770-945-8996 (phone)  
770-945-2792 (fax)

## Temporary Permit for Advertising Devices

Application Date: \_\_\_\_\_ Permit #: \_\_\_\_\_  
Permit Expiration: \_\_\_\_\_ Fee: \$35.00

### PERMITEE INFORMATION

ADDRESS OF TEMPORARY ADVERTISING DEVICE \_\_\_\_\_  
BUSINESS/ORGANIZATION NAME (PERMIT HOLDER) \_\_\_\_\_  
PROPERTY OWNER NAME \_\_\_\_\_  
PROPERTY OWNER ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

### ADVERTISING DEVICE REGULATIONS

Temporary Advertising devices: Banners, streamers, pennants and similar temporary advertising devices shall be permitted on private property during the grand opening of a business, no more than five (5) days prior to opening and no longer than thirty (30) days after the date of the opening.

After the grand opening, each business owner will be permitted to utilize such advertising devices on such property for a period not to exceed thirty (30) days, said period being measured from calendar month and day to future calendar month and date (ex March 3rd to April 3rd). Each business owner will be permitted a maximum of three (3) temporary advertising devices in a twelve (12) month period.

For both grand opening and special sales, each lot shall be limited to no more than two (2) banners. No banner, streamer, or similar sign shall be used without first obtaining a **permit for each such advertising device** from the director in accordance with the permit provisions of this Ordinance.

Advertising devices in multi tenant office, shopping center, or similar must be displayed no further than 10 feet from the tenant's leased space. Only property owner may obtain temporary advertising device permit for display in common area and is subject to the maximum three (3) temporary advertising devices in a twelve (12) month period.

### SIGNATURES

I understand that this permit is issued for the items listed above only and they will not be installed on any public right-of-way and will comply with any and all City of Suwanee Code and ordinances. I understand that I am limited to a maximum of three (3) temporary advertising devices in a twelve (12) month period. I understand that a new permit is required for each thirty (30) day period.

SIGNATURE OF PERMIT HOLDER \_\_\_\_\_ DATE \_\_\_\_\_

### FOR OFFICE USE ONLY

APPLICATION APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

ALL DEVICES REMOVED \_\_\_\_\_ YES \_\_\_\_\_ Date: \_\_\_\_\_

INSPECTOR'S SIGNATURE \_\_\_\_\_

INSPECTOR'S COMMENTS \_\_\_\_\_

## Temporary Advertising Device Permit Regulations

Temporary advertising devices (banners, flags, pennants, temporary signs, etc.) are permitted on private property only.

At no time can any advertising device be placed on any right of way, utility pole, tree or traffic control device.

Each business owner may obtain permits for up to two temporary advertising devices at a time for a period not to exceed thirty (30) days, up to three times a year only.

During a grand opening, one additional permit may be obtained for the display of up to two temporary advertising devices for no more than five (5) days prior to opening and no longer than thirty (30) days after the date of the opening.

On a multi-tenant property:

Temporary advertising devices are to be displayed no further than ten (10) feet from the applicant's leased space.

Only the property owner or property manager may obtain a temporary advertising device permit for the common area of any parcel. Permits on common areas are subject to the same regulations as all other temporary advertising permits.

Inflatable and wind-driven devices are prohibited.