



BUILDING PERMIT CHECKLIST

New Residential

The following steps should be taken to make application for a building permit in the City of Suwanee:

- Building Permit Application (include District, Land Lot, Parcel and Zoning)*
* *Please note any known Zoning Conditions or Variances which affect this site.*
- Erosion Control Affidavit
- CABO Energy Affidavit
- Water Meter Application (copy – Gwinnett County Public Utilities)
- Sewer/Septic Application (copy – Gwinnett County Public Utilities or Environmental Health)
- Plans
 - 1 set (copy will be returned with approved permit)
- Sub-Contractor Affidavits (Electrical, Heating & Plumbing)
 - Residential applicants may option to provide Homeowner Responsibility for Mechanicals Form
- Temporary/Permanent Power (Permit Required, Fee \$40.00)
- Inspections
 - Inspections Line 770-945-8996 extension 606.
- Required Inspections
 - Footings/Slabs
 - Plumbing Slab
 - Foundation Wall (basement)
 - Steel Wall (basement)
 - T-Pole
 - Framing & Roughs (Sub-Contractor Affidavits or Homeowner Responsibility for Mechanicals form must be on file **prior** to inspection.
 - Final - Upon completion of Final Inspection, a Certificate of Occupancy will be issued and power and gas releases will be forwarded to the appropriate utility company.

BUILDING CODES

➤ ICC Standard Building Codes	2006
➤ ICC Standard Mechanical Codes	2006
➤ ICC Standard Plumbing Codes	2006
➤ ICC Standard Gas Codes	2006
➤ ICC Standard Fire Prevention Codes	2006
➤ NEC Electric Codes	2005

For additional information contact 770-945-7034:
David Maddox, Chief Building Inspector
Gwen Jones, Inspections Coordinator