

**MINUTES  
CITY OF SUWANEЕ, GEORGIA  
CITY COUNCIL MEETING  
FEBRUARY 15, 2005  
7:00 P.M.**

*Meeting Location: Suwanee City Hall*

Present: Nick Masino, Mayor  
Jace Brooks, Mayor Pro Tem  
Jimmy Burnette, Councilmember  
Carol Hassell, Councilmember  
Alan Landers, Councilmember  
Hardin Watkins, City Manager  
Elvira Rogers, City Clerk  
Gregory Jay, City Attorney

Absent: Jeannine Rispin, Councilmember

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**1. Call To Order**

Mayor Masino called the meeting to order at 7:05 P.M.

**2. Announcements**

- Suwanee has been declared an award-winner and municipal role model once again! The Georgia Municipal Association and *Georgia Trend* magazine have acknowledged the City of Suwanee as a Municipal Trendsetter. The Trendsetter Award, presented this year for the first time, replaces GMA's prestigious City of Excellence award program, through which Suwanee was named a City of Excellence in 2003. In receiving the Trendsetter Award, Suwanee was one of six cities statewide recognized in two categories and three population groupings for having implemented innovative programs that improve service delivery and quality of life in their communities. Suwanee received the award in the Community and Economic Development category among cities with populations of 2,000-25,000 for its Town Center project.
- The Suwanee Police Department is offering its popular Citizens Police Academy beginning Tuesday, February 22. The hands-on seven-week program, which runs through April 5, offers participants a better understanding of the day-to-day operations of the Suwanee Police Department and the risks and experiences of being a police officer. Topics covered include crime scene processing, traffic stops, building searches, credit card fraud prevention, and narcotics identification. Participants must live or work in the City of Suwanee. If you're interested in being a part of the class, please contact Sgt. Elias Casanas.

**3. Pledge of Allegiance**

#### 4. Approval of Minutes

##### A. 1/6/05 Called Meeting

**Motion by Councilmember Hassell to approve the 1/6/05 Called Meeting Minutes, second by Mayor Pro Tem Brooks and so carried 5-0.**

##### B. 1/18/05 Council Meeting

**Motion by Councilmember Hassell to approve the 1/18/05 Council Meeting Minutes with revisions as noted below, second by Mayor Pro Tem Brooks and so carried 5-0.**

#### **Item 8. Appointments to Board, C. Open Space Advisory Committee**

***Motion by Councilmember Hassell Rispin to re-appoint appoint ~~Pat Montgomery Phil Tickle~~ to the Open Space Citizen advisory Committee with the term to expire 1/31/06, second by ~~Mayor Pro Tem Brooks~~ Councilmember Burnette and so carried 6-0.***

#### **Item 12. Consent Agenda, E.**

***Motion by Mayor Pro Tem Brooks to approve the Consent Agenda, second by Councilmember ~~Burnette~~ Rispin and so carried 6-0.***

#### 5. Adoption of Agenda as Presented

**Motion by Councilmember Landers to adopt the agenda with the changes referenced below, second by Councilmember Burnette and so carried 5-0.**

***Remove Item Special Recognition Item 6.C.; add New Business Item 10.C. Authorize Mayor to execute the 6<sup>th</sup> amendment to the purchase sale agreement with Madison Retail for City Town Center Park, parcel number 3; remove item from the Consent Agenda and add to New Business as Item 10.D.; and remove Item 11B from the Consent Agenda add to New Business as Item 10.E.***

#### 6. Special Recognition

##### A. PACT Neighborhood Recognition: Barony/Settler's Cove

Sgt. Elias Casanas, recognized the Barony/Settler's Cove neighborhood and their PACT officer, Jeff Dickens.

##### B. Police Re-certification Recognition

Frank Rotundo, Director of the Georgia Association of Police Chiefs and Richard Darby, Director of the Georgia Re-certification Program for the Georgia Association of Police Chiefs made a presentation to Mayor Masino and Chief Mike Jones. Mr. Rotundo stated that re-certification began in 1990 when six organizations and associations got together to establish standards. This group included Police Chiefs, Sheriff, Division of Community Affairs, Georgia Post Council and GMA. In 1997, there were 7-9 agencies certified. These agencies were required to meet 100 standards of excellence. The standards have been increased to 115 stringent standards. In addition to the standards, assessors have been trained to take an in depth look at the departments.

Overall advantages to certification include reduction in potential liability, establishes a progressive standard in law enforcement, builds operational and administrative

effectiveness, enhances understanding policies and practices in not only law enforcement but the people (citizens) begin to understand what they can expect from their law enforcement achievers.

There are 770+ agencies that could be state certified. Suwanee is one of 93 agencies who are certified. Re-certification is required every five years. Re-certification says you want to be “the best of the best”.

C. Suwanee Star Award

Kristi McCarley was presented the Suwanee Star Award for her efforts in overseeing the build of Suwanee Super Playground. The Playground was built with community volunteer efforts in five days. Kristi was the staff person responsible for logistics of the Super Playground project “PlayTown Suwanee”. The Suwanee Star Award is highest level of recognition for employees in the City of Suwanee.

7. Appointments to Boards

A. Open Space Citizens Advisory Committee

Staff has recommended Harry Jadaz, owner of the Motel 6, to fill the business owner seat on this committee. To date, staff has not received a response from Mr. Jadaz but is working to finalize this vacancy prior to the Council Meeting. This term expires in November 2006.

**Motion by Councilmember Hassell to appoint Harry Jadaz to fill the business owner seat on the Open Space Citizens Advisory Committee for the term to expire November 2006, second by Mayor Pro Tem Brooks and so carried 5-0.**

B. Urban Redevelopment Agency

Lenora Taylor’s term has expired and she has moved outside of the City. Catherine Taylor has expressed an interest in serving on this committee. This term expires in August of 2006.

**Motion by Councilmember Burnette to appoint Catherine Taylor to fill the expired term of Lenora Taylor on the Urban Redevelopment Agency for the term to expire August 2006, second by Council member Hassell and so carried 5-0.**

Alex Stone’s term has expired and he has expressed an interest in continuing in this position. The new term would expire in August of 2006.

**Motion by Councilmember Hassell to re-appoint Alex Stone to the Urban Redevelopment Agency for the term to expire August 2006, second by Mayor Pro Tem Brooks and so carried 5-0.**

There is currently a vacant position on this committee. Meredith Chastain has expressed an interest in serving on this committee. This term would expire in August of 2005.

**Motion by Mayor Pro Tem Brooks to appoint Meredith Chastain to fill the vacant seat on the Urban Redevelopment Agency for the term to expire August 2005, second by Councilmember Burnette and so carried 5-0.**

George Watson was asked to serve another term on this committee in 2003 however he was never officially reappointed. His term will expire in August of 2005.

**Motion by Councilmember Hassell to re-appoint George Watson to the Urban Redevelopment Agency for the term to expire August 2005, second by Councilmember Burnette and so carried 5-0.**

#### **8. Audience Participation**

- Mr. L. W. Freeney, 3640 Georgia Pierce Court, Suwanee, GA. Mr. Freeney stated he had emailed a letter to Council regarding his concerns over the drainage project. He stated only one alternative was given - easement through his yard. He stated he felt there is a better solution for him on the south side of the road. Mayor Masino stated that the email was received.

#### **9. OLD BUSINESS – None.**

#### **10. NEW BUSINESS**

##### **A. Consideration of Approval of Real Property Donation**

Gregory Jay stated that the zoning conditions for Shadowbrook Subdivision has a condition of zoning that requires the land along Suwanee Creek to be either: a) held by the property owner's association with a permanent conservation easement; or b) donated to the City of Suwanee. Bowen Family Homes proposes to donate this land to the City. Marty Allen stated the area includes 9-10 acres located in floodplain and wetlands. ACTION: Consider approval of the real property donation.

**Motion by Councilmember Hassell to approve the Real Property Donation by Bowen Family Homes, a portion of Shadowbrook Subdivision, which lies along Suwanee Creek, second by Councilmember Burnette and so carried 5-0.**

##### **B. Consideration of Approval of the 2005-2006 Budget Schedule**

There is one proposed new meeting date for a Special Workshop, April 21, at 5:30 P.M. Staff is seeking approval of the schedule. ACTION: Consider approval of the 2005-2006 budget schedule.

**Motion by Mayor Pro Tem Brooks to approve the 2005-2006 Budget Schedule, second by Councilmember Landers and so carried 5-0.**

**C. Authorization for Mayor to execute the Sixth Amendment to the Purchase Sale Agreement with Madison Retail, LLC for City Town Center Park Parcel Number 3**

**Motion by Councilmember Landers to Authorize the Mayor to execute the 6<sup>th</sup> Amendment to the Purchase Sale Agreement with Madison Retail for City Town Center Park, parcel number 3, second by Mayor Pro Tem Brooks and so carried 5-0.**

**D. Consideration of Adoption of the Pavilion Rental Policy**

**Motion by Councilmember Hassell to Adopt the Pavilion Rental Policy with a change to Section 16E: candles are allowed subject to City staff approval, second by Councilmember Burnette and so carried 5-0.**

**E. Consideration of Adoption of the Revised Drug and Alcohol Free Workplace Policy**

**Motion by Councilmember Landers to Adopt the Revised Drug and Alcohol Free Workplace Policy, second by Mayor Pro Tem Brooks and so carried 5-0.**

**11. CONSENT AGENDA**

**A. Authorization for the Mayor to Enter into Agreement with Premier Immediate Care of Georgia, PC for Drug Testing Services**

For full implementation of the Drug and Alcohol Free Workplace Policy, the City needs to contract with a provider to perform all drug testing services. Staff is recommending Premier Immediate Care of Georgia, PC for these services. ACTION: Consider authorizing the Mayor to enter into agreement with Premier Immediate Care of Georgia, PC for drug testing services.

**B. Consideration of Approval of Change Order #1 for the Sims Lake Dam Project**

Power to the Hewell House had to be disconnected during part of the work on the dam because the power lines were located within the dam. The City purchased a generator that runs on natural gas to maintain power to the house for the security system to operate and to keep the heat running. The contractor installed the wiring and the gas piping for the generator at a cost of \$2,410. The Change Order also extends the contract time by 15 days, putting substantial completion at July 11, 2005. ACTION: Consider approval of Change Order #1.

**C. Authorization for the Mayor to Execute Easement Documents Pertaining to the Smithtown Lane Drainage Project**

Staff has obtained easements from the appropriate homeowners needed to complete the drainage project on Smithtown Lane. Staff is seeking authorization to execute these

easement documents. ACTION: Consider authorizing the Mayor to execute easement documents pertaining to the Smithtown Lane Drainage Project.

#### **D. Consideration of Approval of Budget Adjustments**

The Police Department has received \$9,363 from Allstate Insurance for a police vehicle that was totaled. Police will transfer \$3,000 to Public Works to purchase the inmate work crew van. This van will be used in the transport of prisoners on Court days. The remaining funds will be used to purchase a used vehicle for Police Public Relations. The budget adjustments account for these funds. ACTION: Consider approval of the budget adjustments.

**Motion to approve the consent agenda by Mayor Pro Tem Brooks, second by Councilmember Burnette and so carried 5-0.**

#### **12. City Manager's Report – None.**

*\*The Mayor called for a short recess to attend the Police Department State Certification Reception.*

#### **13. Executive Session (Personnel Issues and Legal Matters)**

**Motion by Councilmember Hassell to Enter Executive Session, second by Councilmember Burnette and so carried 5-0.**

**Motion by Councilmember Landers to EXIT Executive Session, second by Councilmember Hassell and so carried 5-0.**

**No Action Taken.**

#### **14. Adjournment: Time: 9:55 P.M.**

**Motion by Councilmember Burnette to ADJOURN, second by Mayor Pro Tem Brooks and so carried 5-0.**

Approved 03/15/2005