

**MINUTES
CITY OF SUWANEE, GEORGIA
CITY COUNCIL PUBLIC HEARING & MEETING
MAY 26, 2009**

Meeting Location: City Hall, Room 2302 (330 Town Center Avenue)

Attendees: Jimmy Burnette, Mayor Pro Tem
Jace Brooks, Councilmember
Daniel F. Foster, Councilmember
Kevin McOmer, Councilmember
Jeannine Rispin, Councilmember
Marty Allen, City Manager
Elvira Rogers, City Clerk
Gregory Jay, City Attorney

Absent: Dave Williams, Mayor

**5:30 P.M.
DINNER SESSION**

City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

**6:30 PM
PUBLIC HEARING**

1. SUP-2009-002: Request for Special Use Permit by WSILC, LLC to Construct a Free-standing Automated Teller Machine at 17 Satellite Boulevard

The applicant requests a Special Use Permit to allow for a free-standing ATM. The 0.43-acre site is located on Satellite Boulevard, just south of the intersection of Lawrenceville-Suwanee Road and Satellite Boulevard, in front of Wal-Mart. Staff and Planning Commission recommend approval with conditions.

Josh Campbell, Planning Director, presented the staff analysis as follows: The request is for a free standing Automatic Teller Machine at 17 Satellite Boulevard. Staff recommends approval with conditions. P&Z recommended approval 3-0 of the request. There were no questions from Council and no audience participation.

2. AMD-2009-005: Proposed Amendment to the City of Suwanee Zoning Ordinance to Modify Article V. Section 510 PMUD Planned Mixed Use District to Reduce the Minimum Required Site Area for the PMUD Zoning District.

One project on this year's STWP was for staff to evaluate the current PMUD ordinance.

Staff has completed this review and recommends reducing the minimum site area for PMUD developments from five acres to two acres. Staff drafted a proposed amendment to the Zoning Ordinance to reflect this recommendation. The Planning Commission recommends approval of the amendment.

Josh Campbell, Planning Director, presented the staff analysis as follows: PMUD currently requires 5 acres. The proposed Amendment will reduce the acreage to 2 acres. The 2030 Plan anticipates more redevelopment. There were no questions from Council and no audience participation.

3. Distilled Sprints License Application by American Ale House Grill & Tap

American Ale House Grill & Tap has applied for a distilled beverage license for their restaurant at 3463 Lawrenceville-Suwanee Road, Su. 100 & 101. The business currently has a beer & wine license for on-premise consumption.

Marty Allen, City Manager, stated this is a distilled license for an establishment in the former Beef 'O Brady's location. Applicant, Mickel Ayoub, 1693 Tappahannock Trail, Marietta, GA 30062, was present. There was no audience participation.

The Public Hearing closed at 6:37 P.M.

7:00 P.M.
COUNCIL MEETING
Council Chambers – Room 2101

4. Call To Order

Mayor Pro Tem Burnette called the meeting to order at 7:00 P.M.

5. Announcements

- *The City of Suwanee is in the process of sowing the seeds for a community garden. The garden will be located on the nearly 7-acre farm property on Buford Highway near White Street. The City plans to rehabilitate the 1,400 square-foot barn. In addition to constructing plots of various sizes for the community garden, the phased project also will include walking trails, seating, and a venue for horticultural and ecological education. About \$225,000 in remaining open space funds has been allocated for design and construction of the garden. The City will host a series of public meetings to discuss and plan its community garden. The meetings are designed to gauge citizen interest in the garden and obtain feedback on the design. The first meeting will be held on Wednesday, June 10 at 6:30 pm at City Hall. If the garden is of interest to you, be sure to attend one of the meetings or contact Jessica Roth at jroth@suwanee.com or 770/945-8996. Community interest will help determine the number of plots to be created.*
- *The City of Suwanee is dipping its toe into the 21st century pool of social networking. The City has opened Facebook and Twitter accounts and you're invited to be our fan or*

follower and be part of the ongoing conversation. The City has established a page on facebook.com as City of Suwanee. Citizens and others may become a fan and receive City posts on their Facebook walls. You'll know that you've found the City's official page from the profile photo: it's of the City of Suwanee monument sign at Town Center Park. To become a follower of the City of Suwanee and "tweet" with us, visit www.twitter.com/cityofsuwanee.

- *Suwanee First United Methodist Church is looking a little less hole-y and a bit more hallowed these days thanks in part to a \$2,500 Façade Improvement Grant provided by Suwanee's Downtown Development Authority (DDA). The Façade Grant Program is funded through a generous contribution from the Suwanee branch of BB&T bank, located at Town Center. The church used the \$2,500 grant to make minor wood repairs and repaint the exterior of its main building, constructed in 1910, as well as its fellowship hall. Suwanee's façade improvement program offers matching grants up to \$750 for residential projects and up to \$2,500 for commercial or other projects. For more information about the program, contact Denise Brinson at denise@suwanee.com or 770/945-8996.*
- *The deadline for the Suwanee Day design competition – and your opportunity to win \$500 – is fast approaching. Submissions for the 2009 official Suwanee Day festival logo must be received by June 1. The winning design will be printed on festival t-shirts and other promotional materials, and the winning artist will receive \$500. Design competition guidelines and an application are available at www.suwaneeday.com.*

6. Pledge of Allegiance

Cub Scout Pack 608 from Epiphany Lutheran Church of Suwanee conducted a flag ceremony. Their leader is Jamie Hipple.

7. Approval of Minutes

a. April 22, 2009 Called City Council Meeting

Motion by Councilmember McOmber to approve the April 22, 2009 Called Council Meeting Minutes, second by Councilmember Brooks and so carried 5-0.

b. April 28, 2009 City Council Meeting

Motion by Councilmember Rispin to approve the April 28, 2009 Council Meeting Minutes, second by Councilmember Foster and so carried 5-0.

8. Adoption of Agenda as Presented

Motion by Councilmember Foster to amend and adopt the agenda as follows: Remove Presentation of 2010 Budget and Executive Session, second by Councilmember Brooks and so carried 5-0.

9. Audience Participation – None.

NEW BUSINESS

10. SUP-2009-002: Request for Special Use Permit by WSILC, LLC to Construct a Free-standing Automated Teller Machine at 17 Satellite Boulevard

Motion by Councilmember McOmber to approve SUP-2009-002 with conditions, second by Councilmember Brooks and so carried 5-0.

11. AMD-2009-005: Proposed Amendment to the City of Suwanee Zoning Ordinance to Modify Article V. Section 510 PMUD Planned Mixed Use District to Reduce the Minimum Required Site Area for the PMUD Zoning District

Motion by Councilmember McOmber to approve the AMD-2009-005, second by Councilmember Rispin and so carried 5-0.

12. Distilled Sprints License Application by American Ale House Grill & Tap

Motion by Councilmember Foster to approve issuance of a distilled spirits license to American Ale House Grill & Tap, second by Councilmember Rispin and so carried 5-0.

13. Authorize Mayor to Execute a Contract with Southeastern Engineering, Inc. in an Amount Not to Exceed \$42,700 for Professional Design and Construction Management Services for the Buford Highway/White Street Farm Property

Staff released an RFQ for the design and construction management services of the community garden and received 15 proposals. A staff committee reviewed them for conformance with the RFQ, quality of proposed services, firm reputation, cost, etc. The cost proposals for the top-seven-ranked firms were opened and the prices ranged from \$35,000 to \$115,591. The proposal submitted by Southeastern Engineering, Inc. (SEI) was ranked highest by staff and their cost was the second lowest. Staff met with the team, checked references for past projects and recommends awarding the contract to SEI. The team they have put together has extensive community garden/farming experience and includes nationally recognized organic farmer, Farmer D.

Motion by Councilmember Brooks to authorize the Mayor to execute a contract with Southeastern Engineering, Inc., in an amount not to exceed \$42,700 for Professional Design and Construction Management Services for the Buford Highway/White Street Farm Property, second by Councilmember Foster and so carried 5-0.

14. Consent Agenda

A. Authorize Mayor to Execute Contract with Core Aerations, LLC dba Level Lawns in the Amount of \$13,974 for Core Aeration and Top Dressing Services for Town Center Park

Staff released a bid for core aeration and top dressing services for the Town Center Park and Town Center Avenue medians and lawn areas. The project generally consists of work needed to provide for a healthier and more level lawn area for Town Center Park. Funding for this work is included in the Public Works Department FY 2009 operating budget. Staff recommends awarding the bid to

the second lowest bidder, based on their responsiveness to the bid specifications.

B. Adoption of Resolution in Support of the City's Application to GEFA for a Drinking Water Loan in an Amount Not to Exceed \$488,044

In order to submit a Drinking Water Loan application to GEFA, Council must adopt a resolution of support. This \$488,044 loan will fund improvements to the Water System, as detailed in past workshops. The ARRA is subsidizing the repayment of these loans; Suwanee will receive a 40% subsidy of \$192,018. This will make the total repayment amount \$288,026, payable over 20 years at a 3% interest rate. The City will also pay loan origination fees of 2% of the total loan, or \$9,600.88. At the April 28 Council meeting, Council authorized Rindt McDuff to complete the design work necessary to bid and construct these projects, therefore making them "shovel ready".

C. Consider a Resolution to Change the Location of the City of Suwanee Municipal Election Polling Place from Suwanee Crossroads Center to Suwanee City Hall

A resolution is needed to obtain pre-clearance from the Department of Justice to change the Suwanee voting precinct from the Crossroads Center to City Hall. This will allow the November election to take place at City Hall. Once pre-clearance is obtained, the information will be forwarded to Gwinnett County Elections.

Motion by Councilmember Brooks to approve the Consent Agenda, second by Councilmember McOmber and so carried 5-0.

15. City Manager's Report – None.

16. Adjournment – Time: 7:15 P.M.

Motion by Councilmember Foster to Adjourn, second by Councilmember McOmber and so carried 5-0.

Approved 06/25/2009