

**MINUTES**  
**CITY OF SUWANEE, GEORGIA**  
**CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 22, 2013**

*Meeting Location: City Hall, 330 Town Center Avenue*

Attendees: Jimmy Burnette, Mayor  
Richard I. Goodman, Mayor Pro Tem  
Daniel F. Foster, Councilmember  
Beth S. Hilscher, Councilmember  
Doug Ireland, Councilmember  
Kevin McOmber, Councilmember  
Marty Allen, City Manager  
Elvira Rogers, City Clerk  
Gregory Jay, City Attorney

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**5:30 P.M.**  
**DINNER SESSION**  
**BIG SPLASH ROOM, #2302**

**City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**6:30 P.M.**  
**COUNCIL MEETING**  
**COUNCIL CHAMBERS**

**A. Call to Order**

Mayor Burnette called the meeting to order at 6:30 P.M.

**B. Organizational Matters for 2013**

**1. Selection of Mayor Pro Tempore**

In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the Mayor during the Mayor's disability or absence.

*Motion by Councilmember McOmber to select Dick Goodman as Mayor Pro Tem, second by Councilmember Ireland and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

## 2. Adoption of Rules and Procedure

In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting Robert's Rules of Order, 10<sup>th</sup> Edition.

*Motion to adopt by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

## 3. Oath of Office for Election Superintendent

The oath of office was administered by City Attorney Gregory to Administrative Services Director Elvira Rogers for her role as Election Superintendent.

## C. Public Hearing

Mayor Burnette read the Public Hearing rules and procedures for the record.

1. **SUP-2013-001 – Applicant: Kyle Manard, LLC. Owner: SNBC, LLC. Requests a special use permit to allow for a health club in the M-1 (Light Industry District) Zoning District. The site is located at 305 Shawnee North Drive and contains approximately 7.80 acres.**

Josh Campbell, Planning Director, presented the staff analysis. This is a request for a fitness club to go into a M-1 location. They classes up to 15 people with the larger classes in the evening. Surround areas are M-1 and C-2 uses. SUP required due to M-1 buildings being constructed for storage of items. The SUP would require the applicant to obtain a Certificate of Occupancy for the Fire Marshal and Suwanee's inspection office to confirm occupancy standards are met. Staff recommended approval with conditions. P&Z recommended approval with conditions.

Support:

- Ben Davis, 305 Shawnee North Drive, Suite 600, Suwanee, GA  
Business has outgrown current facility.
- Richard Collier, Collier Properties, 2970 Peachtree Road, Atlanta, GA

There being no opposition and no audience comment, the Public Hearing was closed.

#### **D. Announcements**

- a. We're gearing up for the 9<sup>th</sup> annual Suwanee Farmers Market and are looking for farmers who can provide fresh produce as well as vendors with other items – including jams, breads, honey, meat products, eggs, flowers, and more. Applications are due by March 18<sup>th</sup>. Guidelines and applications are available at [www.suwanee.com](http://www.suwanee.com). The 2013 Suwanee Farmers Market open for the season on Saturday, May 4<sup>th</sup> at Town Center Park.
- b. We're also seeking submissions from artists who wish to have their work considered for the City's month-long, award-winning Art on a Limb program. Through the finders-keepers Art on a Limb program, two pieces of original artwork are "hidden" along the Suwanee Creek Greenway or at one of the City's parks each day through the month of May. Applications will be accepted through February 15. For more information, please visit [suwanee.com](http://suwanee.com).
- c. The Suwanee Police Department is once again offering its popular, behind-the-scenes, eight-week Citizens Police Academy. Notarized applications are due February 4 and classes will begin February 19.
- d. The 2012 SculpTour will soon be coming to an end. The current exhibit will remain up through March. If you haven't seen all the pieces yet, download the podcast from iTunes to take an audio tour. The next SculpTour has been extended to 22 months and will go on display in March.

#### **E. Pledge of Allegiance**

Led by Troop 598, Buford GA

#### **F. Approval of the Agenda**

*Motion to approve by Mayor Pro Tem Goodman, second by Councilmember Hilscher and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

#### **G. Approval of Minutes**

- a. **December 6, 2012 Called Meeting**
- b. **December 6, 2012 Council Workshop**
- c. **December 18, 2012 Council Meeting**

*Motion to approve by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

## H. Special Recognition

### a. Bryan Hickey

Sgt. Hickey was recognized for recently completing 15 years of service.

### b. 2012 Employee Award Winners

Marty Allen, City Manager, recognized staff members who received Employees at the 2012 Awards ceremony.

## I. Presentation: FY 12 Audit

Joel Black with Mauldin & Jenkins presented the audit of the FY 12 financials.

## J. Audience Participation – None.

## NEW BUSINESS

- K. Consider SUP-2013-001 – Applicant: Kyle Manard, LLC. Owner: SNBC, LLC. Requests a special use permit to allow for a health club in the M-1 (Light Industry District) Zoning District. The site is located at 305 Shawnee North Drive and contains approximately 7.80 acres**

*Motion to approve SUP-2013-001 by Councilmember Foster, second by Councilmember McOmber. Motion amended by Foster to include approval with staff conditions. Amended second by Councilmember McOmber and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

- L. Consider De-annexation Request: Parcel 7-286-026**

*The City has received a request from the property owner of 5105 Settles Bridge Road (parcel 7-286-026) to de-annex from the City.*

*Motion to approve De-Annexation Request: Parcel 7-286-026 by Mayor Pro Tem Goodman, second by Councilmember Ireland and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

- M. Consider Authorizing the Mayor to Execute a Contract with C3 Communications of Suwanee in the Amount of \$129,838.50 for Completion of the Next Phase of the Video Surveillance System**

The City has received bids to complete the next phase of the parks video surveillance system, to include additional surveillance at George Pierce Park, installation of systems at Town Center Park and Sims Lake Park, and Wi-Fi for Town Center Park and a portion of Sims Lake Park. Staff recommends awarding the contract to the low bidder, C3 Communications, in the amount of \$129,838.50.

*Motion to approve by Councilmember Ireland, second by Councilmember Hilscher and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

**N. Consider Authorizing the Mayor to Execute a Contract with Marc Moulton for Installation of World Trade Center Artifact**

The PAC solicited proposals from artists and other professionals to install the City's artifact from the World Trade Center. PAC recommends awarding this project to artist Marc Moulton. The project is proposed for completion by September 2013.

*Motion to approve by Mayor Pro Tem Goodman, second by Councilmember McOmber and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

**O. Consent Agenda**

**1. Approve Ordinance to Provide Qualification Fees for the November 5, 2013 General Election**

The City will hold an election on November 5, 2013 for Council posts 3, 4, and 5. Staff has prepared a draft ordinance establishing the qualifying fees for the election.

**2. Approve FY 2013 2<sup>nd</sup> Quarter Budget Adjustments**

Staff has prepared the second quarter budget adjustments, which propose increasing the general fund budget by \$65,850.

*Motion to approve items on the Consent Agenda by Mayor Pro Tem Goodman, second by Councilmember McOmber and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

**P. Executive Session – None**

**Q. Adjournment**

*Motion to Adjourn by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0. Vote: Burnette – yes; Foster – yes; Goodman – yes; Hilscher – yes; Ireland – yes; McOmber – yes*

*Approved 2/26/2013*