

MINUTES
CITY COUNCIL MEETING
TUESDAY, DECEMBER 17, 2013

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: Jimmy Burnette, Mayor
Richard I. Goodman, Mayor Pro Tem
Daniel F. Foster, Councilmember
Beth S. Hilscher, Councilmember
Doug Ireland, Councilmember
Kevin McOmber, Councilmember
Marty Allen, City Manager
Elvira Rogers, City Clerk
Gregory Jay, City Attorney

5:30 P.M.
DINNER SESSION
BIG SPLASH ROOM, #2302

City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

6:30 P.M.
COUNCIL MEETING
COUNCIL CHAMBERS

A. Call to Order

Mayor Burnette called the meeting to order at 6:30 P.M. and read the procedures for Public Hearings for the record.

B. Public Hearing

1. Alcohol Beverage License: Suwanee Neighborhood Sports Bar and Grill, 105 Horizon Drive

Suwanee Neighborhood Sports Bar and Grill has applied for an alcohol beverage license. The Finance Department has reviewed the application and recommends approval. The applicant, Lucinda Patel, was present for the hearing. There was no audience comment.

2. RZ-2013-004 – Owner: Jeffrey Smith and Dennis Lane. Applicant: Ultrapure Properties. The applicant requests annexation and rezoning from M-1 (Unincorporated Gwinnett County, Light Industry District) to M-1 (City of Suwanee, Light Industry District) to allow for an existing industrial

building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres

Josh Campbell, Planning Director, presented the staff analysis as follows: This rezoning is being proposed to rezone the property from Gwinnett County M-1 to M-1 in the City of Suwanee. The site has a 14,000 sq. ft. building with no development proposed at this time. This will eliminate an unincorporated island between the City of Suwanee and the City of Sugar Hill. Staff recommended approval. P&Z voted 3-0 to recommend approval. There was no audience comment.

The Public Hearing was closed with a 5 minute recess.

C. Announcements

1. Once again this year, the City of Suwanee is participating in Gwinnett Clean and Beautiful's **Bring One for the Chipper** program, through which real Christmas trees are transformed into mulch for parks. Last year, the City of Suwanee mulched 1,419 Christmas trees, and all of that mulch was used in City parks. Former live Christmas trees (undecorated and unadorned) may be dropped in a designated area at Sims Lake Park from December 26-January 18. From 9 a.m.-1 p.m. Saturday, January 4, volunteers will be on hand to assist with tree disposal and to provide free seed packets.
2. We're pleased to announce that we can now accept **online payments through our website** suwanee.com for City water bills, property taxes, miscellaneous payments, and municipal court fines and tickets. Look for the "online services and payments" button on the home page of the website.
3. We have a handful of **plots available** in the Harvest Farm community garden for the 2014 season, which begins January 1. This will be the garden's fifth season and it has been full for each of those years. To apply for one of the open plots, please visit harvestfarmsuwanee.com.
4. This is the final call to submit photos for our annual Snap! Suwanee photo competition. Photos submitted to the competition should represent the Suwanee community in some way and ideally will be taken within the City of Suwanee limits. Photos and applications are due December 31. This year for the first time, photographers have the option of submitting their entries via Instagram using the hashtag #snapsuwanee. Winning photographs will be exhibited, beginning in March, for an approximately one- year period at City Hall. For more guidelines and the submittal application, please visit suwanee.com.

D. Pledge of Allegiance

E. Approval of the Agenda

Motion to approve by Councilmember Ireland, second by Mayor Pro Tem Goodman and so carried 6-0.

F. Approval of Minutes

1. November 7, 2013 Council Workshop
2. November 19, 2013 Council Meeting

Motion to approve by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0.

G. Special Recognition

1. Police Department – CALEA reaccreditation

Chief Lou Dekmar, Chair of CALEA presented the department's certificate.

2. Kevin McOmber

Council, staff, family and friends expressed thoughts of thanks and farewell to Councilmember McOmber.

H. Presentation: FY 13 Financial Audit

Joel Black from Mauldin and Jenkins presented the results of the FY 13 Financial Audit.

I. Audience Participation – None.

NEW BUSINESS

J. Consider Alcohol Beverage License: Suwanee Neighborhood Sports Bar and Grill, 105 Horizon Drive

Motion to approve by Mayor Pro Tem Goodman, second by Councilmember Ireland and so carried 5-0-1 (Foster abstained).

K. Consider Annexation Application – Owner: Jeffrey Smith and Dennis Lane.

Applicant: Ultrapure Properties. The applicant requests annexation from unincorporated Gwinnett County to the City of Suwanee for an existing industrial building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres

Motion to approve by Councilmember Foster, second by Councilmember Hilscher and so carried 6-0.

L. Consider RZ-2013-004 – Owner: Jeffrey Smith and Dennis Lane. Applicant: Ultrapure Properties. The applicant requests rezoning from M-1 (Unincorporated Gwinnett County, Light Industry District) to M-1 (City of Suwanee, Light Industry District) to allow for an existing industrial building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres

Motion to approve RZ-2013-004 by Mayor Pro Tem Goodman, second by Councilmember Hilscher and so carried 6-0.

M. Consider 2014 Board Appointments

There is a number of Board and appointed positions that expire at the end of 2013. The recommended appointments are as follows:

1. Planning Commission (terms to expire 12/31/15): Larry Pettiford; Sharu Ragiri; Elizabeth Sawicki
2. Zoning Board of Appeals (terms to expire 12/31/15): Ryan Neilan; Kenneth Torrens; Larry Johnson
3. Downtown Development Authority (terms to expire 12/31/16): Robert Rohloff; Beth Hilscher; Dax Flinn
4. Public Arts Commission (terms to expire 12/31/15): Dick Goodman; Cherie Heringer
5. Urban Redevelopment Authority (terms to expire 12/31/15): Sandra Watson; Carol Hassell; Randy Winfield
6. Harvest Farm Managing Board (term to expire 12/31/15): Jeannine Haynes
7. Annual Appointments (terms to expire 12/31/14):
 - i. City Attorney: Gregory Jay
 - ii. Election Superintendent: Elvira Rogers
 - iii. Absentee Ballot Clerk: Phyllis Edmond
 - iv. Municipal Court Chief Judge: Mark Lewis
 - v. Municipal Court Assistant Chief Judge: Bill Brogdon
 - vi. Municipal Court Associate Judge: Deborah Fluker
 - vii. Municipal Court Chief Solicitor: Elizabeth Reisner
 - viii. Municipal Court Associate Solicitors: Erica Dove; Krystal Holmes; Julie Potts; Jennifer White

Motion to approve by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0.

N. Consider Authorizing the Mayor to Execute a Contract with URS Corporation for Professional Design and Construction Administration Services for the Buford Highway Reconstruction Project

The City received five responses to the RFQ for professional design and construction administration services. A committee reviewed the proposals and interviewed two teams of consultants on December 3. The selection committee recommends awarding this contract to URS Corporation of Atlanta.

Motion to approve not to exceed \$689,502.55 by Councilmember McOmber, second by Councilmember Hilscher and so carried 6-0.

O. Consider Adopting Ordinance to Permit Home Brew Special Events

During this past legislative session, the state legislature passed HB 99 which permits home-

brew special events upon adoption of local legislation. A model local ordinance has been drafted and reviewed by Legislative Counsel and the state Department of Revenue.

Motion to approve by Councilmember Foster, second by Councilmember Ireland and so carried 6-0.

P. Consider Authorizing the Mayor to Approve Change Order #1 in the Amount of \$20,465.50 with Astra Companies for the Buford Highway Sidewalk Construction Project

This project consists of the construction of a 5' wide sidewalk from the entrance to George Pierce Park north along the east side of Buford Highway to North Dollar Circle (connecting to the existing sidewalk in front of Park Pointe) and then north to connect to the existing sidewalk on Ruby Forest Parkway. The change order addresses some needed design and construction modifications due to site conditions.

Motion to approve by Mayor Pro Tem Goodman, second by Councilmember McOmber and so carried 6-0.

Q. Consent Agenda

1. Approve Renewal of Contracts Expiring December 31, 2013

There are multiple contracts expiring at the end of this calendar year. Staff has reviewed each of them and recommends approving the following:

- Georgia Municipal Association (Workers' Comp)
- Mauldin and Jenkins (Auditor)
- ESRI, Inc. (Mapping Software Maintenance)
- The Brickman Group (Landscape services)
- Gwinnett Department of Corrections (Correction work detail)
- Integrated Science & Engineering (stormwater consulting)
- Dickerson Group (stormwater repair)
- Inland Waters Pollution Control (stormwater repair)
- Mitchell Mechanical (HVAC)
- Estes Services (HVAC)
- Partnership Gwinnett Public Funding Entity (economic development services)
- C3 Communication (video surveillance system)
- Motorola (service contract)

2. Approve Reclassification of Planner Position

Staff recommends reclassifying the Planner position (grade 17) to a Senior Planner position (grade 19). The Employee Handbook requires that position reclassifications be approved by the City Manager and Council.

Motion to approve by Councilmember Foster, second by Mayor Pro Tem Goodman and so carried 6-0.

R. Executive Session: None

S. Adjournment

*Motion to adjourn by Councilmember McOmber, second by Councilmember Foster
and so carried 6-0.*

Approved January 30, 2014