

**MINUTES**  
**CITY COUNCIL MEETING**  
**TUESDAY, MARCH 24, 2015**

*Meeting Location: City Hall, 330 Town Center Avenue*

Attendees: Jimmy Burnette, Mayor  
Beth S. Hilscher, Mayor Pro Tempore  
Richard I. Goodman, Councilmember  
Daniel F. Foster, Councilmember  
Doug Ireland, Councilmember  
Linnea Miller, Councilmember  
Marty Allen, City Manager  
Elvira Rogers, City Clerk  
Gregory Jay, City Attorney

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**5:30 P.M.**  
**DINNER SESSION**  
**BIG SPLASH ROOM, #2302**

**City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**6:30 P.M.**  
**COUNCIL MEETING**  
**COUNCIL CHAMBERS**

1. **Call to Order** – *No recording due to technical difficulties.*  
Mayor Burnette called the meeting to order at 6:30 PM.

2. **Public Hearing**

- a. **SUP-2015-003 – Owner: 1495 Buford Highway Associates, LLC. Applicant: Karina Miller. The applicant requests a special use permit to allow for outdoor boarding. The site is located at 1495 Buford Highway and contains approximately 1.36 acres**

Josh Campbell, Planning Director, presented the staff analysis as follows: The applicant requests a Special Use Permit to add a fenced-in outdoor boarding area to her business, pet boarding and grooming, at 1495 Buford Highway in the commercial portion of Baxley Point planned mixed use neighborhood. The applicant occupied suite 110 in the commercial building for four years and recently moved to suit 140, which has direct access to to the proposed outdoor boarding area. Animal daycares

with boarding are permitted in the C-2A zoning district. The applicant plans to provide an outdoor run for dogs three times a day.

The Special Use Permit process was created by the City Council in 2001 to better handle certain land uses. The Special Use Permit process allows the Council to review certain proposals in the context of their use and take into consideration the surrounding area and other relevant factors. A Special Use Permit does not change the underlying zoning of property, but grants the property an additional specified use.

The Planning Department recommended approval. The Planning Commission recommended approval with conditions.

**Support** – No one spoke in support of the request.

**Opposition**

- Amy Snyder, 1796 Baxley Point Trace expressed concern for the impact this business will have on property values.
- Deborah Varcella, 2725 Baxley Point (HOA President), expressed concern for safety of the dogs.

Councilmember Miller requested Mr. Campbell to clarify the conditions. Mr. Campbell stated there is a condition that regulates times for the dogs to be outside 3 times a day at 30 minute intervals during regular business hours. The dogs are to always be supervised.

**b. Village Grove On-Street Parking**

Josh Campbell, Planning Director presented the staff analysis as follows: A developer is proposing to construct 12 homes along Village Grove Drive. The property was rezoned last year per RZ-2014-009 with a condition of zoning that required the property owner to petition for regulation of on-street parking along Village Grove Drive. The property owner/developer has completed the required application and petition.

**Support**

- Chris Yoder, 920 Cotton Mill Place. Mr. Yoder stated he is in favor of the Ordinance.

**Opposition**

- Jim McGregor, 4398 Village Field Place, expressed concern about parking in the cut outs and traffic navigation along the roadway in the subdivision.

Councilmember Foster stated this item addresses parking along a specific section in the subdivision and suggested Mr. McGregor take advantage of the Petition process through the Planning Department for traffic issues in the subdivision.

- Tim O'Brien, 4857 Gather Place, stated he understands no parking signs he is concerned about enforcement.  
Mr. Campbell stated this will become an Ordinance of the City and enforced by the Police Department.

### 3. Announcements

- a. Strut your Mutt at the **Georgia SPCA 5th Annual Run for the Rescues 5K, Fun Run and Festival** to benefit homeless pets on Saturday, March 28. The fun run begins at 8:30 am and the 5K race at 9:15.

In addition to the race, the festival will last from 8:00 am to 4:00 pm. Enjoy food and beverage, arts and crafts, inflatables for the kids and treats for dogs, cats and runners alike. Between 12pm and 2pm, the Dog Authority will be demonstrating some dog tricks with rescue dogs. The Georgia SPCA will hold pet contests for categories such as Longest Tail, Longest Ears, Pet that looks like owner, Best Trick, Tallest Dog, and Shortest Dog. Many local rescues will be there with dogs for adoption.

- b. Vendor applications for Suwanee's **Farmers Market** are due Monday, March 30. Vendors who have been part of the Suwanee Farmers Market for less than two years are required to attend the annual meeting that evening at 7 p.m. in City Hall. The market will open for the season on Saturday, May 2 in Town Center Park. The market will be held every Saturday from 8am until noon through October 3.
- c. Be sure to join us on Friday, April 3<sup>rd</sup> as we kick off **Food Truck Fridays** for the season. The trucks will be in Town Center Park from 5:30-9:30 pm. Trucks expected in April include: Atlanta Chamos Grill; Down The Bayou Cajun Cuisine; Food Movement; Freckled and Blue; Happy Belly; Mac the Cheese; On Tapa the World; Tasting Maine; and Yolis Street Food. We'll host food trucks six times through the season, on the first Friday of the months.
- d. We're calling designers of all ages to create the 2015 **Suwanee Fest theme logo**. The competition is open to professional and amateur designers and entries may be hand-drawn or computer-generated. The winning creator will receive \$500 and bragging rights on the logo, which will be used on official festival t-shirts and marketing posters. The deadline for submission is Friday, May 1. See suwanee.com for more details. Suwanee Fest will be September 19<sup>th</sup> and 20<sup>th</sup> this year.

### 4. Pledge of Allegiance – Flag Ceremony by Troop 827/St. Monica's

### 5. Approval of the Agenda

*Motion to adopt the Agenda as presented by Councilmember Foster, second by Councilmember Miller and so carried 6-0.*

### 6. Approval of Minutes

- a. February 12, 2015 Council Workshop
- b. February 24, 2015 Council Meeting

*Motion to approve the Minutes as presented by Councilmember Goodman, second by Mayor Pro Tempore Hilscher and so carried 6-0.*

**7. Special Presentation: Peter Kageyama**

Peter Kageyama is a community development guru and author of the book, For the Love of Cities. He hosted Community Workshops earlier in the day and provided a brief report to Council.

**8. Special Recognition**

**a. Janis Beavin, SuwaneeFest Committee**

Mayor Burnette and Amy Doherty, Events Manager, recognized Ms. Beavin for her integral part of Suwanee Fest. Amy shared recent awards received at the Events Conference: Silver Award – Best T-Shirt; Gold Award – Best Idea and Best Volunteer (Janis Beavin). The City also received a glass statue.

**b. Matthew Jenni, Eagle Scout**

Mayor Burnette recognized Eagle Scout, Matthew Jenni, for building floating duck houses and 5 duck boxes for Sims Lake Park.

**9. Audience Participation – None.**

**NEW BUSINESS**

**10. Consider SUP-2015-003 – Owner: 1495 Buford Highway Associates, LLC. Applicant: Karina Miller. The applicant requests a special use permit to allow for outdoor boarding**

*Motion to approve SUP-2-15-003 with Planning Commission conditions by Mayor Pro Tempore Hilscher, second by Councilmember Foster and so carried 6-0.*

**11. Consider Request for On-Street Parking Regulations in Village Grove**

*Motion to approve On-Street Parking Regulations in Village Grove by Councilmember Goodman, second by Councilmember Ireland and so carried 6-0.*

**12. Consider Award of Contract to Integrated Construction and Nobility, Inc. in the Amount of \$46,040.77 for the Suwanee Creek Greenway Maintenance Project**  
Staff received four new bids for a maintenance project to replace boards on the Greenway and recommends awarding the contract to Integrated Construction and Nobility, Inc. of Whitesburg.

*Motion to approve contract to Integrated Construction and Nobility, Inc., in the amount of \$45,040.77 by Councilmember Goodman, second by Councilmember Miller and so carried 6-0.*

- 13. Consider Amended Floodplain Management/Flood Damage Prevention Ordinance**  
Staff recommends amending the Code of Ordinances related to floodplain management and flood damage prevention.

*Motion to adopt the Floodplain Management/Flood Damage Prevention Ordinance by Councilmember Foster, second by Councilmember Miller and so carried 6-0.*

- 14. Consider Adopting Comprehensive Plan Annual Update**  
Staff has prepared the annual update to the Comprehensive Plan. There are no new major elements to report.

*Motion to adopt the Comprehensive Plan Annual Update by Councilmember Miller, second by Mayor Pro Tempore Hilscher and so carried 6-0.*

**15. Consent Agenda**

- a. Approve 3<sup>rd</sup> Quarter FY 15 Budget Adjustments**  
Staff has prepared the recommended 3<sup>rd</sup> quarter budget adjustments.
- b. Execute Intergovernmental Agreement with Gwinnett County Regarding Election Equipment**  
The City plans to borrow Gwinnett County's election equipment for the November 3, 2015 municipal election. This requires the Mayor to execute an Intergovernmental Agreement with Gwinnett County.
- c. Approve Contract for Funding with Georgia DOT for the Brushy Creek Trail Project**  
Preliminary Engineering for the Brushy Creek Trail is complete. The next step in the process is to enter into a contract for funding with the Georgia Department of Transportation. The funding status for the project has not changed, but completing this step will move the project one step closer to being "shovel ready."

*Motion to approve the Consent Agenda by Councilmember Goodman, second by Councilmember Ireland and so carried 6-0.*

**16. Executive Session: No Executive Session**

**17. Adjournment**

*Motion to Adjourn by Councilmember Foster, second by Councilmember Miller and so carried 6-0.*

**Approved April 28, 2015**