

**CITY COUNCIL MEETING
TUESDAY, OCTOBER 25, 2016**

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: Jimmy Burnette, Mayor
Linnea Miller, Mayor Pro Tempore
Daniel F. Foster, Councilmember
Richard I. Goodman, Councilmember
Beth Hilscher, Councilmember
Doug Ireland, Councilmember
Marty Allen, City Manager
Gregory Jay, City Attorney
Elvira Rogers, City Clerk

**5:30 P.M.
DINNER SESSION
BIG SPLASH ROOM**

City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

**6:30 P.M.
COUNCIL MEETING
COUNCIL CHAMBERS**

A. Call to Order

Mayor Burnette called the meeting to order at 6:32 P.M.

B. Public Hearing

- 1. RZ 2016-004 – Owner: Donald Johnsa. Applicant: Lynwood Development. The applicant requests a rezoning from M-1 (Light Industry District) and R-140 (Residential Single Family District) to PMUD (Planned Mixed-Use Development) to allow for a mixed-use development. The site is located in Land Lot 236 of the 7th District at 450 Buford Highway and contains approximately 18.0 acres**

Josh Campbell, Planning Director stated the Planning Commission postponed this request until November. There was no audience comment.

- 2. Main Event Alcohol Beverage License**

Main Event Entertainment, under construction at 471 Northolt Parkway, has applied for a license for on-premise consumption of beer, wine, and distilled spirits. Mr. Eric Daniel Astin is the applicant. Staff has reviewed the application and recommends approval. There was no audience comment.

There being no further business, Mayor Burnette called the Public Hearing closed.

C. Announcements

1. The City of Suwanee just unveiled its **bike sharing program** – the first of its kind in Gwinnett County. Sponsored by CIGNA and Children's Healthcare of Atlanta, bike station structures will be installed at Suwanee Creek Park and Town Center Park which will each house up to eight bikes. Bikes may be rented for up to three hours for free, with each additional hour costing \$3 per hour. The maximum fee for all day use of a bike is \$30. All riders must be at least 18 years old and provide their own helmets. Bikes can be easily rented via smart phone app. Signage explaining the use of the bike share program will be placed at each station to orient new users to the system. For additional information, please visit suwanee.com.
2. Perhaps the favorite event of the year with a certain segment of our population is **Trek or Treat**. All the little princesses, monsters, sports heroes, and witches will have the opportunity to do a costume test-run this Saturday, October 29th from 11am-1pm at Suwanee Creek Park. The event, designed for children ten and younger, includes fall festival-style games, music, contests, inflatables, and a free hot dog lunch while supplies last. Costumes aren't required, but are strongly encouraged.
3. Also this Saturday, join us for the **Jonny & Xena "Spread the Words" 5K**. The mission of Jonny and Xena's "Spread the Words" Foundation is to improve the lives of individuals living with autism and other developmental disabilities. The nonprofit "spreads the words" of kindness, acceptance, hope, and understanding through educational programs. The race will be held Saturday, October 29 at 9 am.
4. Tickets are on sale now for the popular **Suwanee Wine Festival**. The festival will be held Saturday, November 5, beginning at noon. Benefitting community gem Annandale Village, local wine experts will hand-select over 100 premium wines from around the world. The festival also features a Georgia craft beer tent with unlimited samples of your favorite local brews and a big TV screen showing the "game of the day." Purchase your tickets at suwaneewinefest.com.
5. Please note, no election activity is scheduled at Suwanee City Hall for 2016. Advance voting is available now at the George Pierce Park Community Recreation Center and will continue daily from through November 4. If you plan to vote on Tuesday, November 8th and need to confirm your polling location, please visit mvp.sos.ga.gov.

There is an opportunity to vote for SculptTour. Please take the time to view the sculptures on display in and around Town Center and cast your vote for the piece you would like to see stay in Suwanee.

6. We are now accepting applications for plots at **Harvest Farm** community garden for the 2017 season. Garden plots are assigned on a first-come, first-serve basis with priority given to City residents, property owners, and taxpayers as well as returning gardeners. Plots are available in three different sizes, with the annual fee ranging from \$50-\$100. To apply, visit harvestfarmsuwanee.com.
7. You'll want to come out to Town Center Park on Sunday, November 6 for the annual **Suwanee Classic Car Show**. Beginning at 10am, the award-winning event features approximately 150 classic cars, race cars, a silent auction, and a paint-a-wreck, all benefitting the North Gwinnett Arts Association. For more details, visit suwaneeclassiccar.com.
8. Join us bright and early in Town Center Park on Saturday, November 12th for the **Suwanee Kiwanis All American 5K**. Proceeds from this patriotic run go toward the Suwanee Kiwanis Club's Don Lee Memorial Scholarship Fund, which benefits high school students from Peachtree Ridge or Collins Hill.
9. We're excited to launch our first ever **Winter Farmer's Market** on Saturday, November 12! The Farmers Market will be held the second Saturday of the month from 9-11 a.m. from November through April at Town Center Park. Stop by and enjoy fresh local winter produce, such as lettuces, greens, potatoes, carrots, Brussels sprouts, baked goods, and a variety of other delicious, local flavors.
10. Applications for the 2017 **Suwanee Youth Leaders** (SYL) program, an eight-month City of Suwanee leadership program for high school sophomores and juniors, are being accepted through December 2. Applications are available through schools and at suwanee.com. Now in its fourth year, the award-winning SYL program is open to students who live in the North Gwinnett, Peachtree Ridge, and Collins Hill clusters. The program centers on civic involvement, leadership skills, and volunteer opportunities. For more information, contact Adam Edge at City Hall.
11. Marty Allen will demonstrate the new **Socrata Open Budget platform**.

D. Pledge of Allegiance

E. Approval of the Agenda

Motion by Councilmember Goodman to approve the Agenda as presented by staff, second by Mayor Pro Tempore Miller and so carried 6-0.

F. Approval of Minutes

1. **September 15, 2016 Council Workshop**
2. **September 27, 2016 Council Meeting**

Motion by Councilmember Foster to approve the Minutes as presented by staff, second by Councilmember Goodman and so carried 6-0.

G. Council Recognition

1. Suwanee Fest committee and sponsors

Mayor Burnette and Amy Doherty recognized the Suwanee Fest committees, volunteers and sponsors. Suwanee Fest volunteers totaled 289 with 1971 volunteer hours.

H. Consider Appointment to Public Arts Commission

Suzanne Holtkamp is resigning from the Public Arts Commission. The PAC recommends appointing Scott Auer to fill the remainder of her term, which will expire January 31, 2018.

Motion to appoint Scott Auer by Councilmember Goodman, second by Mayor Pro Tempore Miller and so carried 6-0.

I. Audience Participation – None.

OLD BUSINESS

J. Consider RZ 2016-004 from M-1 and R-140 to PMUD at 450 Buford Highway

Motion to postpone RZ 2016-004 to the November 15, 2016 Council Meeting by Councilmember Foster, second by Councilmember Goodman and so carried 6-0.

NEW BUSINESS

K. Consider Alcohol Beverage License for Main Event, 471 Northolt Parkway

Motion to approve by Mayor Pro Tempore Miller, second by Councilmember Foster and so carried 6-0.

L. Consider Accepting Wellness Equipment Donation from Verizon Wireless

Verizon Wireless has donated fitness equipment to support the City's employee wellness program. Per the City's donation policy, this donation is being forwarded to Council for acceptance.

Motion to approve by Councilmember Goodman, second by Councilmember Hilscher and so carried 6-0.

M. Consider Award of Contract for Construction of White Street Park, Phase 2

This project was released for bid with bids due on October 24. There were 2 bids received.

Motion by Councilmember Foster to award contract to Willow Construction, Inc., in the amount of \$172,552 with add alternates, second by Councilmember Hilscher and so carried 6-0.

N. Consider Award of Contract for Construction of Smithtown Road Sidewalks

This project was released for bid with bids due on October 24. There were 2 qualifying bids received.

Motion by Councilmember Goodman to award contract to Ohmshiv Construction in an amount not to exceed \$1,295,864.25, second by Councilmember Ireland and so carried 6-0.

O. Consider Revised Concept Plan for RZ-2016-001 - Buford Highway

The developer has submitted a revised concept plan that reduces the total number of units due to a change in product type from stacked flats to townhomes. The proposed concept plan has changed slightly from the originally approved plan due to flood plain constraints, but it still adheres to the conditions of zoning. Staff recommends approval.

Motion by Mayor Pro Tempore Miller to approve, second by Councilmember Ireland and so carried 6-0.

P. Consider Revised Concept Plan for RZ-2015-005 – White Street

The developer has submitted a revised concept plan that slightly alters the proposed street network to better incorporate cottages into the plan, but the plan still adheres to the conditions of zoning. Staff recommends approval.

Motion by Councilmember Goodman to approve, second by Mayor Pro Tempore Miller and so carried 6-0.

Q. Consent Agenda

1. Adopt Countywide Emergency Operations Plan

Every four years, the Countywide Emergency Operations Plan must be reviewed, adopted by elected officials, and submitted to the Georgia Emergency Management and Homeland Security Agency. The review process started earlier this year and the revised plan is ready for adoption.

2. Approve FY 2017 Authorized Strength Modification

Staff recommends modifying the authorized employee strength for FY 17 to reclassify one full-time position into two part-time positions.

3. Approve Application for GDOT Radar Permit

Georgia DOT is in the process of reissuing the City's existing radar permit. The Council must adopt the list of Roadways and Speed Zones for use of radar.

4. Approve Change Order in the Amount of \$68,500 to AECOM for Buford Highway Design

AECOM, the company completing the design for the Buford Highway reconstruction project, has requested a change order in the amount of \$68,500 to cover some work that was not expected in the original contract.

5. Approve Utility Relocation Agreement with Georgia Power Company

In accordance with this agreement, the City will reimburse Georgia Power for 71 percent of the cost of relocating the overhead power lines associated with the Buford Highway reconstruction project, for a total of \$1,015,627.

6. Approve Stipulated Sum Agreement with Georgia Power Company

In accordance with this agreement, the City will cover the cost of converting existing overhead power lines that cross Buford Highway to underground lines at a cost of \$135,910.40.

7. Approve Right of Way Mowing and Maintenance Agreement with Georgia Department of Transportation

The City must execute this agreement with GDOT in order to permit the improvements to the Lawrenceville-Suwanee Road bridge over Interstate 85.

8. Approve Indemnification and Hold Harmless Agreement with Georgia Department of Transportation

The City must execute this agreement with GDOT in order to permit the improvements to the Lawrenceville-Suwanee Road bridge over Interstate 85.

9. Approve Permit of Special Encroachment with Georgia Department of Transportation

The City must execute this agreement with GDOT in order to permit the improvements to the Lawrenceville-Suwanee Road bridge over Interstate 85.

10. Execute Contract with Clark Patterson Lee in the Amount of \$47,145 for Design of Sidewalks on Stonecypher Road

This sidewalk will connect with the new Brushy Creek Greenway and is included in the Pedestrian Bicycle Plan.

11. Execute Contract with Clark Patterson Lee in the Amount of \$17,270 for Design of Sidewalks between George Pierce Park and Ruby Forest

This sidewalk will connect George Pierce Park to Ruby Forest and is included in the Pedestrian Bicycle Plan.

Motion to approve the Consent Agenda by Councilmember Ireland, second by Councilmember Foster and so carried 6-0.

R. Executive Session

Motion to ENTER Executive Session for Legal and Real Estate by Councilmember Goodman, second by Councilmember Foster and so carried 6-0.

Motion to EXIT Executive Session for Legal and Real Estate by Councilmember Foster, second by Councilmember Goodman and so carried 6-0.

No action taken.

S. Adjournment

Motion to Adjourn by Councilmember Foster, second by Councilmember Goodman and so carried 6-0.

Approved November 15, 2016