

ECONOMIC & COMMUNITY DEVELOPMENT PART-TIME EVENT STAFF



Position Summary

The City of Suwanee part-time, seasonal Event Staff support the setup, operation, and breakdown of City events. This hands-on position offers a unique opportunity to work behind the scenes while experiencing the energy of Suwanee's signature events. Event Staff assist with logistics, basic maintenance, and site preparation across parks, trails, and public spaces. Work may occur during evenings, weekends, and holidays and requires physical stamina, teamwork, and a commitment to customer service.

Essential Job Functions

- Performs custodial work in park facilities and restrooms; collects and disposes of trash and recyclables.
- Loads, unloads, sets up, and breaks down event equipment including tents, tables, chairs, barricades, signs, and generators.
- Performs minor maintenance tasks such as unclogging drains, changing bulbs, and simple mechanical repairs.
- Operates power tools, small equipment, ATVs, golf carts, and light-duty vehicles and trailers.
- Installs banners and decorations, sets up meeting rooms, and assists with basic landscaping and facility upkeep.
- Reports equipment issues or safety concerns and helps ensure a clean, safe event environment.



EVENT SCHEDULE

Scan the QR code for more information or visit suwanee.com/events

Compensation

\$17.40 hourly - no benefits



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creating connection and community?



Scan the QR code or contact
Human Resources
HR_Recruiting@Suwanee.com